

## This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the <u>FEI Policy for Enhanced Competition Safety</u> <u>during the Covid-19 Pandemic</u>
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

## **Risk assessment for COVID-19**

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

# Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting	Yes (1)/No (0)	Score
event		
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? (single venue = 0; multiple venues = 1)	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? (NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)	0	0
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? (Yes = 1; No = 0)	0	0
Total COVID-19 risk score		1

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Торіс	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
Understanding of the overview of the current COVID-19	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
situation by the OC	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency	Has a contingency medical response plan for COVID-19 been developed for the Event?	2	3	6	
Event emergency preparedness and response plans	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?		3	0	
	Has the OC acquired the following supplies to help reduce the risk of transmission of COVI	D-19?			
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	

	If a person feels unwell/ shows symptoms of an acute respiratory infection during the Ever	it:			
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	1	3	3	
	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	
	Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4	
	Are there isolation rooms or mobile isolation units available onsite?	2	2	4	
	Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4	
	Are there <b>transporation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6	
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests?</b> (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4	
	Is there a preliminary agreement by the host country to provide care for any COVID-19 cases connected with the Event?	0	3	0	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	
	Is there an established mechanism for collaboration and coordination between <b>the health</b> and security sectors, which is considered as crucial?	1	2	2	
nd nation	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	1	2	2	

	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the</b> Event related to the evolving COVID-19 outbreak?	2	3	6	
Command and control	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	
Risk communication	Has there been monitoring of national and international media and social media established for rumours to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	1	2	2	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of thesporting event, including changes)?	1	2	2	
Public health	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
awareness of COVID- 19 before and during the event	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following measures: quarantine, self-isolation and self-monitoring?	2	2	4	
	Are there any surge arrangements in place in the event of a public health emergency durin and confirmed cases of COVID-19?	g the Event - (i.e. suspected			
	Do these surge arrangements include funding for mitigation measures?	1	3	3	
Surge capacity	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	1	3	3	
	Do these surge arrangements include training of extra staff?	1	2	2	
	Do these surge arrangements include volunteers?	1	2	2	
	Will there be daily health checks of athletes/competitors?	0	2	0	
	Will the <b>athletes be separated from other groups,</b> such as officials, support staff and spectators, to limit transmission?	0	2	0	
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels,</b> etc.?	2	3	6	
Specific mitigation	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	o	3	0	
measures	Will the Event have <b>designated seating</b> for all spectators?	0	3	0	

Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	2	2	4	
Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co- morbidities, medications, allergies, etc. are documented?	o	2	0	

Sum of mitigation measures	163
Total mitigation score (%)	74

## **Event overall risk score**

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	1
Total mitigation score (from "Mitigation Checklist" Tab)	74

## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK					
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .				
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.				
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered moderate. Recommend significant efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).				
нідн	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered high. Recommend significant efforts to improve both mitigation measures and reduce risk of transmission (decrease risk assessment score).				
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .				



## **COVID** safe plan

Address: 312 Boneo Rd Boneo, 3939 Date reviewed: 20 November, 2021

The Boneo Park Covid Safe Plan has been developed using the Recommended Best Practices for FEI Event Organisers in the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, Equestrian Victoria and Victorian State Government Restrictions and Guidelines.

## PROTOCOLS FOR ALL BONEO PARK STAFF MEMBERS

- All staff members must be fully vaccinated.
- Staff must maintain social distancing where possible.
- All staff must sanitise their hands regularly, sanitiser is available at the entrance, on multiple points of the bar, in the kitchen by the sink, in the bathrooms and on the centre station.
- Staff must notify management immediately if they become unwell, or if they
  have any reason to believe that they have been exposed to someone with a
  suspected and/or confirmed case of the Coronavirus/COVID-19
- Staff must not come to work if they are waiting for a COVID-19 test result
- All shared surfaces are to be sanitised regularly.
- Staff members must wear face masks at all times, masks will be provided, or staff members may provide their own

#### PRACTICE PHYSICAL DISTANCING

- Where possible workers and visitors must maintain a physical distance of 1.5m, workers will be trained in this.
- Coaches should be encouraged to interact with their Athletes through electronic devices (smartphone etc).

### **TRACKING**

 All persons entering Boneo Park must provide details, name, phone number, date and time of patronage. This can be done through the Vic Government QR code or on paper.



#### REFUSING ENTRY

- Everyone has an obligation to stay at home while displaying any symptoms such as fever or coughing. Businesses have the right to refuse service and insist that anyone with these symptoms leaves the premises.
- Signs will be placed at entry points to request customers not to enter if they are unwell or have COVID-19 symptoms.
- Any patron who has symptoms related to COVID-19 must be excluded from the site.
- Any patron who is not wearing a face mask will be refused entry
- Any patron who is not fully vaccinated will be refused entry

## **SIGNAGE**

- COVID signage is displayed on the front entrance door or window and is clearly visible. Also displayed at the entrance to each dining area on our east and west decks showing:
  - Maximum Capacity
  - Are you displaying COVID Symptoms?
  - Washing Hand Procedures

## PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Various sizes of disposable gloves will be provided by the company.
  - Athletes, Staff and Officials are encouraged to wear masks when social distancing cannot be maintained
  - Please ensure that disposable gloves are disposed of in a rubbish bin with a lid regularly

0

- Face masks will be provided by Boneo Park for officials and staff or they may bring their own. Reusable face masks should be washed each day after use. If during the day the face mask is visibly dirty or wet, it needs to be replaced with a clean face mask immediately.
- All Athletes, support personnel and entourage have the responsibility to bring enough face masks and sanitary hand and surface cleaning products

# INTERACTION BETWEEN COMPETITOR AND OFFICIALS/SPECTATORS AT RESTAURANT

- Reservation times will be spaced to avoid queuing at the door
- Different areas are established for ordering and collection (Takeaway).



 Takeaway orders will be placed through the entrance at the bar, paid for at the time of ordering and then patrons will move through the outer deck door to the waiting zone.

## PRACTICE GOOD HYGIENE

- Hand sanitisers are freely available throughout the venue, based upon capacity
  for customer use. These will be located at the entrance to the restaurant, and in
  bathrooms around the venues. Hand hygiene is to be encouraged.
  - Signage in toilets and by hand basins
- Frequent environmental cleaning, disinfection and sanitisation must be maintained.
  - Cleaning logs displayed in bathrooms
  - Communal services disinfected and sanitised between each patron
  - Doors to remain open for airflow and contactless entry/exit
- Equipment In principle, sharing equipment should be avoided. Where sharing is necessary, the equipment used should be cleaned and disinfected before and after each use. Hands should be sanitised before and after touching any shared item.

## FOOD & BEVERAGE CHOICES AT THE BONEO PARK RESTAURANT

- Menus are to be disposed of after each guest.
- Outdoor Service will require the same table distance requirements and booking/ tracking requirements as indoor.
- No open food displays.

## **PAYMENTS**

- Electronic payment preferred etc Tap&Go, ApplePay etc.
- Where possible payments should be made at the table.
  - Patrons dining in to pay at the table with section server
  - Take-Away to pay at time of ordering at the bar and move to outdoor waiting zone

#### **CLEANING**

- Usual cleaning schedules will be increased.
  - > Frequently touched surfaces (such as handrails, controls, toilet door locks, taps and doors) should be cleaned regularly using appropriate detergent solutions. Once cleaned, they should be disinfected regularly using appropriate disinfectant and sanitiser solutions.



- > Personal items used in the workplace including glasses and phones should be cleansed and disinfected frequently (e.g. by using isopropyl alcohol wipes).
- > Workplace amenities including kitchens, lunch rooms, communal areas, change rooms, toilets, drink fountains and vending machines, should be cleaned industrially and the frequency of this cleaning should increase.
- Food preparation areas and equipment and front of house areas where customers access should be cleaned in line with Safe Work Australia's guidance on Cleaning.
- Frequently touched surfaces, including counters, menus, handrails, doors, till, phones, keyboards and EFTPOS facilities, should be cleaned regularly using appropriate detergent solutions where possible. Once cleaned, they should be disinfected regularly using appropriate disinfectant solutions.
- Also consider reducing the number of touch points for workers. For example, leaving access doors open, where appropriate. Make hand sanitiser available at entry and exit points so workers can use it when arriving and leaving.
- Alcohol-based hand sanitiser is to be made available. The workplace is to
  provide closed bins for workers where appropriate to hygienically dispose of
  waste and rubbish such as used tissues, immediately (or if away from
  amenities, as soon as possible) after use. Hand washing facilities or
  alcohol-based hand sanitiser is to be made available for workers to use after
  they dispose of their waste.
- Physical distancing to be maintained by all workers, members, participants and visitors.

#### AVOID INTERACTIONS IN ENCLOSED SPACES

- The amount of time that people spend in enclosed spaces should be reduced.
- Staff should be encouraged to have breaks outside
- Windows in the restaurant should be open where possible
- All meetings should be held on the outside deck

## **COMPETITION AREAS**

Warm-up arena Social distancing:

- All accredited persons should wear a face mask and wash their hands with soap and water or with hydro alcoholic gel before entering the warm-up zone, as per current Victorian State Government restrictions.
- Social distancing rules as well as the use of face masks is mandatory in the warmup zone.



- Only Athletes can temporarily remove their masks when exercising and warming up.
   Hygiene:
- A hand sanitising product will be available when entering and leaving Arenas. Each
  individual should be asked by a volunteer to clean their hands at each entry and exit
  (this does not apply to Athletes entering for their test).
- Personal equipment should not be shared with others, e.g. bottles of water, tack pieces, etc...
- Athletes will be directed to exit the field of play through the dedicated one-way pathway.

## Competition arena

- Spectators should wear face masks in line with current Victorian State Government restrictions.
- All seats, and all other materials which have been in contact with people will be cleaned with a sanitary solution at the end of each day.

### **Ground Jury tables**

- Face masks and hand sanitiser will be provided to each judge and scribe.
- A Plexiglas divider has been installed in each judges box to distance judge and scribe
- Judges and scribes are strongly advised to wear face masks.
- Judges and their scribes should bring their own pens, notebooks etc. Sharing of equipment should not be permitted.
- At each rotation of the Judges/scribes, the table, chairs and all materials will be carefully cleaned with a sanitising solution.

## Score sheets

- Paperless judging will be used and test sheets emailed to all competitors to avoid cross contamination.
- Scores will be posted online and circulated through email.

#### **FEI Officials**

FEI Officials must wear a face mask during their duty, sanitise their hands frequently
and maintain adequate distance whenever possible. For the equipment check, in
addition to wearing masks, Stewards must wear single use gloves and change them
after each check (as required by the Steward Manual).

#### FALLS AND INJURED ATHLETES

 Medical service providers will always wear a face mask and gloves when tending to injure Athletes.



- Anyone else providing help must wear a face mask, sanitise hands frequently and maintain adequate distance whenever possible.
- The Athlete will be given a face mask (unless in medical distress).
- Medical Edge who provide the first aid services at the event will manage their conduct in accordance with the requirements of the local health authorities.

#### PRIZE GIVING CEREMONIES

As of 1 September 2020, the Covid-19 guidelines for prize giving protocols and media activities at FEI Events apply to all FEI Events. Under these guidelines, the wearing of face masks is mandatory for everyone involved in prize givings, including Athletes unless they are mounted on a horse or driving a carriage.

For unmounted podium presentations only one athlete at a time must accept their award

# EACH PERSON VISITING BONEO PARK UNDERSTANDS AND COMPLIES WITH THE FOLLOWING:

I acknowledge the contagious nature of the Coronavirus/COVID-19 and that the Australian government and health authorities still recommend practicing social distancing.

I further acknowledge that Boneo Park can not guarantee that I will not become infected with the Coronavirus/Covid-19. I understand that the risk of becoming exposed to and/or infected by the Coronavirus/COVID-19 may result from the actions, omissions, or negligence of myself and others, including, but not limited to, staff, and other riders and their families.

I acknowledge that I must comply with all set procedures to reduce the spread while attending Boneo Park..

#### I attest that:

- \* I am not experiencing any symptoms of illness such as cough, shortness of breath or difficulty breathing, fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell.
- \* I have not returned home from international travel within the last 14 days.
- \* I do not believe I have been exposed to someone with a suspected and/or confirmed case of the Coronavirus/COVID-19.
- \* I have not been diagnosed with Coronavirus/Covid-19 and not yet cleared as non contagious health authorities.
- \* I am following all recommended guidelines as much as possible and limiting my exposure to the Coronavirus/COVID-19.



#### WHAT TO DO IF A COMPETITOR OR OFFICIAL IS UNWELL?

If some becomes unwell whilst at Boneo Park, unless it is clear that it is not covid, ie they have an injury, the staff member is required to take a covid test. They must self isolate until the results of the test are known. They must notify their employer as soon as they receive the results of the test. There is no need for other staff to isolate until the result of the test is known.

#### WHAT TO DO IF A STAFF MEMBER TESTS POSITIVE

If you have mild symptoms and are otherwise healthy, self-isolate and contact your medical provider or a COVID-19 information line for advice.

Steps to take when the person you are concerned about is at the workplace now If someone is confirmed as having COVID-19 or is getting tested for COVID-19, they should already be at home. However, there may be circumstances where a person in your workplace is displaying COVID-like symptoms or shares information (e.g. they have been in close contact with someone that has the virus) that causes you to have reasonable concerns about their health and the health of others in your workplace.

The person could be a worker, customer or other visitor to your premises. Where this occurs:

### 1. Isolate the person

If the person has serious symptoms such as difficulty breathing, call 000 for urgent medical help. Otherwise, you must take steps to prevent the person from potentially spreading the virus by isolating them from others. You must also provide appropriate personal protective equipment (PPE) to the affected person, such as disposable surgical mask, and hand sanitiser and tissues, if available. Also provide protection to anyone assisting the person.

#### 2. Seek advice and assess the risks

Next, to determine if it is reasonable to suspect the person may have COVID-19, talk to the person about your concerns and see what they say.

Seek government health advice by calling your state or territory helpline. Follow the advice of your state and territory public health unit. You can also contact the National Coronavirus Helpline on 1800 020 080, which operates 24 hours a day, seven days a week. The National Helpline can provide advice on when and how to seek medical help or about how to get tested for COVID-19. Contact WorkSafe Victoria on 13 23 60 to alert of the identified COVID-19 infection.



#### Seek advice and assess the risks continued...

Ensure that you have current contact details for the person and make a note about the areas they have been in the workplace, who they have been in close contact with in the workplace and for how long. This will inform you about risks to others and areas to clean and disinfect. This information may also assist your state and territory public health unit if they need to follow up with you at a later time.

Your state or territory WHS regulator may also be able to provide specific WHS advice on your situation.

## 3. Transport

Ensure the person has transport home, to a location they can isolate, or to a medical facility if necessary.

Wherever possible, if a person is unwell or travelling to a location for mandatory isolation, they should use a personal mode of transport to minimise exposure to others. They should not use public transport unless there is no other option.

If the person needs to use a taxi or ride share service (or public transport) then the person should avoid contact with others including the driver to the extent possible. This includes:

- wearing a surgical mask, if available
- avoiding direct contact with the driver, including sitting in the back seat to achieve as much separation as is reasonably possible
- practising good hand hygiene and cough/sneeze hygiene, and
- paying by card.

#### 4. Clean and disinfect

Close off the affected areas and do not let others use or enter them until they have been cleaned and disinfected. Open outside doors and windows if possible to increase air flow.

All areas, for example offices, bathrooms, kitchens and common areas and equipment or PPE that were used by the person concerned must then be thoroughly cleaned and disinfected.

Further information on how to clean and disinfect can be found in our Cleaning to prevent the spread of COVID-19 guide and also the Cleaning information for your industry.



Cleaners must wear appropriate PPE, for example disposable gloves or gloves appropriate to the cleaning chemicals being used, and safety eyewear to protect against chemical splashes. If there is visible contamination with respiratory secretions or other body fluids in the area, the cleaners should also wear a disposable apron.

## 5. Identify and tell close contacts

The state or territory public health unit will identify close contacts of a confirmed COVID-19 case and provide them with instructions, for example, in relation to quarantine requirements.

In the meantime, for the purposes of undertaking a workplace risk assessment and to assist your state and territory public health unit, consider who the affected person may have had recent close contact with. If instructed by health officials, tell close contacts that they may have been exposed to COVID-19 and the requirements for quarantine. You must maintain the privacy of all individuals involved.

Seek information about the areas that close contacts have been in the workplace, who they have been in close contact with in the workplace and for how long. This will inform you about possible risks to others, and additional areas that may also need to be cleaned and disinfected.

If there is a positive case at Arilla restaurant we will notify all staff and suppliers via phone call that they need to quarantine and get tested.

Fiona or Stuart will ring the Department of Health and WorkSafe and notify them of the positive case in the workplace. The QR code will also be used to notify close contacts.

## DO I NEED TO CLOSE MY WORKPLACE FOR CLEANING?

There is no automatic requirement to close an entire workplace following a suspect or confirmed case of COVID-19. It may be unnecessary if the person has only visited parts of your workplace or if government health officials advise you the risk of others being exposed are low.

Whether you need to suspend operations in your workplace will depend on factors such as the size of the workplace, nature of work, number of people and suspected areas of contamination in your workplace.

# WHEN CAN WORKERS RETURN TO WORK FOLLOWING RECOVERY FROM COVID-19?

Workers who have been isolated after having tested positive for COVID-19 can return to work when they have fully recovered and have met the criteria for clearance from isolation.



The criteria may vary depending on circumstances of the workplace and states and territories may manage clearance from isolation differently. Clearance may be by the public health authority or the persons treating clinician.

Workers should check with a medical practitioner or the public health authority as to whether the criteria for clearance from isolation has been met before they return to work.

Phone the Coronavirus Hotline on 1800 675 398.

#### WHEN CAN WORKERS RETURN TO WORK FOLLOWING QUARANTINE?

Workers who have completed a 7-day quarantine period (either after returning from travel or because they were a close contact with a confirmed case), and who did not develop symptoms during quarantine, do not need a medical clearance to return to work.

You should not ask these workers to be tested for COVID-19 in order to return to work.

#### IS MY WORKER'S CASE OF COVID-19 A NOTIFIABLE INCIDENT?

If someone at your workplace is confirmed to have COVID-19, you may also need to notify your state or territory WHS regulator – see our Incident Notification fact sheet for further information.

Victoria - 1800 675 398



Modifications made to the 2022 FEI Dressage Draft Schedule template, in relation to proposed rule changes to come into effect on 01/01/2022, are subject to approval of such rule changes by the 2021 FEI General Assembly.

#### **DENOMINATION OF EVENT** Ι.

VENUE:		Boneo, Vic			
DATE:		20-23 Janua	ry 2022		
NF:		Australia			
Indoor:		Outdoor:	$\boxtimes$		
☐ CDI1* ☐ CDIO2* ☑ CDIJ ☐ CDIOJ ☐ CDIAm ☐ Champioi	CDI2* CDIO3* CDIY CDIOY CDIYH CDIYH CShip	CDI3* CDIO4* CDIP CDIOP Games	CDI4* CDI05* CDIU25 CDIOU25	CDI5* -NC CDICh CDIOCh	☐ CDI-W

#### **GENERAL CONDITIONS** 11.

- FEI Statutes, 24th edition, effective 17 November 2021.
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2022.
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2022.
- FEI Dressage Rules (25th edition, effective 1st January 2014, including updates 1st January 2022) and if applicable the FEI Dressage World Cup™ Rules 2021/2022 and 2022/2023 and FEI Dressage Nations Cup™ Rules 2022.
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1st January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.



Approved by the FEI, Lausanne, on 02/12/2021.

Bettina De Rham.

FEI Dressage Director.



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# III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

- 1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
- 2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
- 3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
- 4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: http://inside.fei.org/



## IV. GENERAL INFORMATION

#### 1.ORGANISER

Name: Boneo Park Equestrian Centre Pty Ltd

Address: 312 Boneo Rd, Boneo VIC 3939

Telephone: 03 5986 3006

Email: events@boneopark.com.au

Website: www.boneopark.com.au

## **Contact Details Show Ground:**

Address: 312 Boneo Rd, Boneo VIC 3939

Telephone: 03 5986 3006

GPS Coordinates: Latitude: -38.388087 / Latitude: 144.888483

Accessibility details (directions by road, nearest airport/train station):

Road

#### 2.ORGANISING COMMITTEE

Honorary President: Rob McNaught
President of the event: Karen Lawrence
Show Secretary: Justine Quayle
Press Officer: Fiona Anderson

#### 3.EVENT DIRECTOR

Name: Fiona Selby

Address: 312 Boneo Rd, Boneo VIC 3939

Telephone: 03 5986 3006 Mobile: 0402 849 802

Email: events@boneopark.com.au



## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
		Ground Jury President	10083125	Jane Ventura	AUS	4*	ozven@bigpond.com
		Ground Jury Member	10052347	Maria Schwennesen	AUS	5*	mariaschwennesen@bigpond.com
		Ground Jury Member	10049012	Susan Hoevenaars	AUS	5*	Susie@tasmanpark.com.au
		Ground Jury Member	10053617	Mary Seefried	AUS	5*	Mary.seefried@gmail.com
		Ground Jury Member	10053582	Virginia Creed	AUS	3*	Virginia.creed53@gmail.com
1	Ground Jury	Ground Jury Member	10000026	Ricky MacMillan	AUS	4*	rmacm@icloud.com
		Ground Jury Member	10041487	Connie Murray	AUS	3*	bookless@bigpond.net.au
		exception to Articles 4 combinations competing	37.8 and 43 in the CDI3	relation to the COVID19 Resolutions 7.9.8 of the FEI Dressage Rules and * will only count as MER for the 2022 appointed JSP member(s) who will o	to the ME 2 Dressag	Rs (publi ge World (	ished <u>here</u> ), the results of Championships upon formal
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Chief Steward	Chief Steward	10049494	Jan Smith	AUS	3	jancsmith@bigpond.com
		Assistant Steward	10105247	Gregory Steward	AUS	1	Stewardg57@gmail.com
		Assistant Steward	10092848	Kim Anning	AUS	1	kimanning@aapt.net.au
4	Assistant Stewards	Assistant Steward	10049666	Deborah MacNicol	AUS	3	dmacnicol@bigpond.com
		Assistant Steward					
	FEI Veterinary Delegate	Veterinary Delegate	10050529	Dr John Walker	AUS	3	johnnie@horsevet.com.au +61412501999
		Additional Veterinary Delegate					
5		Veterinary Commission President					
	FEI Veterinary Commission	Foreign Veterinary Delegate					
		Veterinary Commission Member					
6	Veterinary Services Manager	Veterinary Services Manager	10160768	Dr Eoin Kelly	AUS		eoinkellyvet@hotmail.com +61418978558
0	/ Treating Veterinarian	Permitted Treating Veterinarian	10160768	Dr Eoin Kelly	AUS		eoinkellyvet@hotmail.com +61418978558
7	Doctor/Medical Service	Doctor/Medical Service		Medical Edge			1300 427944

8	Farrier	Farrier	Nathan Butler		0411 049 372
9	NF Delegate	NF Delegate (if applicable)			



#### VI. INVITATIONS

Number of NFs invited:

State which NFs are invited:

Reserve NFs:

ALL

Total Number of athletes:

Number of home athletes:

Unlimited

Unlimited

Unlimited

Unlimited

Number of horses per athlete: 2

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

## VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event: <u>https://entry.fei.org/index.php?page=PFO\_Entries\_NF\_EventSearch</u>
- You will find additional documentation on:
   <a href="https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system">https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system</a>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

#### 1.ENTRY DATES AND FEES:

#### **Deadlines for entries**

Definite Entries: 08<sup>th</sup> December 2021 Last date for substitutions: 04<sup>th</sup> January 2022

Entries have to be in accordance with the FEI Dressage Rules, Art. 423 and the FEI General Regulations, Art. 116.

Entry fee per horse: CDI3\* \$480, CDIJ/CDIY/CDIU25 \$420

Stabling fee per horse (if any): \$105 first night, \$45 per night thereafter

Starting fee per horse (if any): n/a VAT: n/a

Total fee per horse: Entry fee + \$105 first night, \$ 45 per night

thereafter



## 2.NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: \$20 per horse

#### 3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. <u>Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.</u>

Seriedale carr be charged b	y the organ	<u> 1961 :</u>			
EADCMP Fee:					
Included in compulsory en	try fee 🗌	Not included in	compulsor	y entry fee	$\boxtimes$
Lower-Level Events (CIMs) (For definition of CIMs see Higher-Level Events CHF 2 (All other events not define	Appendix E (25 per horse)	of the FEI Genera	al Regulatio	ns)	
Electricity (upon request): Manure disposal: Hay: Straw: Shavings: Other (please specify): N/A	\$40.00 NIL NIL NIL NIL				
All aforementioned amo	ounts are in	cluding VAT			
VAT Number of the Organi	ser: N/A				
4. DEGREE OF DIFFI	CULTY – FL	OORPLAN GRAI	ND PRIX F	REESTYLE	
DoD will be used.	⊠ DoD	will not be used.		☐ Not Appl	icable.
Athletes are required <a href="http://dressagefreestyle.fe">http://dressagefreestyle.fe</a> at the latest 2 hours prior	ei.org to crea	using their te or assign their			on to Ioorplan
the horse inspection.					
the draw of the Grand F	Prix (CDIs/CI	OlOs) / Short Gra	and Prix (CF	)I-Ws).	



## VIII. TIMETABLE

# Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.

# The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.

https://inside.fei.org/fei/your-role/organisers/dressage/tests

	Day	Date	Time
<ul> <li>Opening of stables</li> </ul>	Monday	17 January 2022	9am
• <u>Horse Inspection</u>	Thursday	20 January 2022	4pm
Declaration of Starters	Not later than c	one (1) hour after th	ne horse inspection.
• <u>Draw:</u>			
(Competitions No) 1, 4, 7, 10	Thursday	20 January 2022	Following the horse inspection
(Competitions No) 2, 5, 8, 11	Friday	21 January 2022	Following the last competition
(Competitions No) 3, 6, 9, 12	Saturday	23 January 2022	Following the last competition

Competitions CDI3*:	Day	Date	Time	Prize Money
1. Grand Prix	Friday	21 January 2022	TBC	1230.00
2. Grand Prix Special	Saturday	22 January 2022	TBC	1230.00
3. Grand Prix Freestyle	Sunday	23 January 2022	TBC	1950.00
Total Prize Money				4410.00
Prizes in Kind				1000.00

Competitions CDIJ:	Day	Date	Time	Prize Money
4. Juniors Team	Friday	21 January 2022	TBC	300.00
5. Juniors Individual	Saturday	22 January 2022	TBC	300.00
6. Juniors Freestyle	Sunday	23 January 2022	TBC	300.00
Total Prize Money				900.00
Prizes in Kind				500.00



Competitions CDIY:	Day	Date	Time	Prize Money
7. Young Riders Team	Friday	21 January 2022	TBC	300.00
8. Young Riders Individual	Saturday	22 January 2022	TBC	300.00
9. Young Riders Freestyle	Sunday	23 January 2022	TBC	300.00
Total Prize Money				900.00
Prizes in Kind				500.00

Competitions CDIU25:	Day	Date	Time	Prize Money
10. Intermediate II	Friday	21 January 2022	TBC	300.00
11. Grand Prix 16-25	Saturday	22 January 2022	TBC	300.00
12. Grand Prix Freestyle	Sunday	23 January 2022	TBC	300.00
Total Prize Money				900.00
Prizes in Kind				500.00

## GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A



## IX. COMPETITIONS DETAIL

FIRST DAY: Friday DATE: 21 January, 2022

## **COMPETITION No 1**

Test: Grand Prix

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Reverse order of the World Rankings list in groups of

5. Art 425.2.1.b

Prize money: 1230.00

Breakdown: 400, 300, 200, 150, 100, 80

\* \* \* \* \* \* \* \* \* \* \*

### **COMPETITION No 2**

Test: Juniors Team

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Ordinary Draw, Art. 425.2

Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20

\* \* \* \* \* \* \* \* \* \* \* \*

## **COMPETITION No 3**

Test: Young Riders Team

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Ordinary Draw, Art. 425.2

Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20

\* \* \* \* \* \* \* \* \* \* \*

## **COMPETITION No 4**

Test: Intermediate II

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Ordinary Draw, Art. 425.2

Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20

\* \* \* \* \* \* \* \* \* \* \*



SECOND DAY: Saturday DATE: 22 January 2022

**COMPETITION No 5** 

Test: Grand Prix Special

Number of horses per athlete: 1 (2 if less than 15 starters in the qualifying

competition)

Open to: and compulsory for the best 15 combinations from the

Grand Prix (competition 1). Athletes may ride both the Grand Prix Special and the Grand Prix Freestyle (as per

Art 422.3.2)

Draw/Art: In reverse order of the Grand Prix standings in groups

of 5. Art 425.4

Prize money: 1230.00

Breakdown: 400, 300, 200, 150, 100, 80

\* \* \* \* \* \* \* \* \* \* \*

### **COMPETITION No 6**

Test: Juniors Individual

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Ordinary Draw, Art. 425.2

Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20

\* \* \* \* \* \* \* \* \* \* \*

#### **COMPETITION No 7**

Test: Young Riders Individual

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Ordinary Draw, Art. 425.2

Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20

\* \* \* \* \* \* \* \* \* \* \*

### **COMPETITION No 8**

Test: Grand Prix 16-25

Number of horses per athlete: 2

Open to: All athletes entered

Draw/Art: Ordinary Draw, Art. 425.2.1.a

Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20



THIRD DAY: Sunday DATE: 23 January 2022

## **COMPETITION No 9**

Test: Grand Prix Freestyle

Number of horses per athlete: 1 (2 if less than 15 starters in the qualifying

competition)

Open to: and compulsory for the best 15 combinations from the

Grand Prix (competition 1). Athletes may ride both the Grand Prix Special and the Grand Prix Freestyle (as per

Art 422.3.2)

Draw/Art: In reverse order of the Grand Prix standings in groups

of 5. Art 425.5

Prize money: 1230.00

Breakdown: 600, 500, 350, 250, 150, 100

\* \* \* \* \* \* \* \* \* \* \*

## **COMPETITION No 10**

Test: Juniors Freestyle

Number of horses per athlete: 1 (2 if less than 15 starters in the qualifying

competition)

Open to: The best 18 combinations from the Junior Individual

Draw/Art: Art 425.5 Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20

\* \* \* \* \* \* \* \* \* \* \*

#### **COMPETITION No 11**

Test: Young Riders Freestyle

Number of horses per athlete: 1 (2 if less than 15 starters in the qualifying

competition)

Open to: The best 18 combinations from the Young Rider

Individual

Draw/Art: Art 425.5 Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20

\* \* \* \* \* \* \* \* \* \* \*

## **COMPETITION No 12**

Test: Grand Prix Freestyle

Number of horses per athlete: 1 (2 if less than 15 starters in the qualifying

competition)

Open to: The best 18 combinations from the Grand Prix 16-25

Draw/Art: Art 425.5 Prize money: 300.00

Breakdown: 100, 75, 60, 45, 20



## X. FACILITIES OFFERED

## 1.ATHLETES

cleanliness.

Accommodation.
Hotel: Fairways Resort
Address: 207 Boneo Rd, Boneo VIC 3939
Telephone: 03 5950 2111
At the expense of the Organiser $\square$ or the Athlete $\boxtimes$
<u>Meals.</u>
At the expense of the Organiser $\square$ or the Athlete $\boxtimes$
2.GROOMS
Accommodation.
Requests for accommodation must be sent with entries.
At the expense of the Organiser $\square$ or the Athlete $\boxtimes$
<u>Meals.</u>
At the expense of the Organiser $\square$ or the Athlete $\boxtimes$
N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water.
Shower facilities as well as restrooms should at all times be in a state of



# XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

#### 1.DRAW

Location of the draw: Event Office & www.boneopark.com.au

## 2.COMPETITION ARENA(S)

Total dimensions: 75m x 85m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand & Fibre

## 3.PRACTICE ARENA(S)

Total dimensions: 60m x 20m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: Sand & Fibre

### 4.STABLES

Size of boxes: 3.6 m x 3.6 m (at least 3m x 3m)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

#### **5.PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <a href="https://inside.fei.org/fei/your-role/it-services/it-providers/list">https://inside.fei.org/fei/your-role/it-services/it-providers/list</a>)

Yes 🛚

Name of Company: Blackhorse One

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event: Name: Aengus Wright

FEI ID number: 10055662

Contact email: Aengus Wright <aengus@blackhorse-one.com>

## 6.SCORING PROVIDER/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <a href="https://inside.fei.org/fei/your-role/it-services/it-providers/list">https://inside.fei.org/fei/your-role/it-services/it-providers/list</a>)

Yes 🖂



Name of Company: Blackhorse One FEI Certified Service Provider ID number: GV22X111AKSCI Contact person at Event: Name: Aengus Wright FFI ID number: 10055662 Contact email: Aengus Wright <aengus@blackhorse-one.com> The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly. 7.AVERAGE SCORE/OPEN SCORING Average Score and Open Scoring: Yes | No | 8.OTHER TECHNOLOGY/SERVICE PROVIDER(S) Will you use other technology/service provider(s) at your Event? No  $\boxtimes$ 9. PRIZE GIVING CEREMONY The number of athletes required to present themselves for the prize giving ceremony of each competition is 8 All prize giving ceremonies must strictly follow the **Covid-19 guidelines for Prize** giving protocols and media activities. **ADVERTISING ON ATHLETES AND HORSES** 10. The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations, Art. 135. **TICKETING** 11. Are you selling ticket for spectator to attend your event: Yes  $\square$  No  $\boxtimes$ 12. BETTING Betting will be authorised by the Organiser: Yes  $\square$  No  $\boxtimes$ 13. TRANSPORT REIMBURSMENT HORSES/PONIES Transport expenses to be paid by the Organiser ☐ at per km or to be paid by the Athlete  $\boxtimes$ 

#### 14. WFLCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.



# 15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance [_]
Organiser Shuttle Service 🗌
Public Transport $\square$ to be paid by the Organiser $\square$ or the Athlete $\boxtimes$
If paid by the Athlete, approximate cost per round trip 10.00
Taxi 🗌 to be paid by the Organiser 🗌 or the Athlete 🛚
If paid by the Athlete, approximate cost per round trip 15.00
Other: Uber

## 16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable areas according to the FEI Veterinary Regulations, Art. 1008-1009.

## **NUMBER ACCREDITED PERSONS:**

Athlete: 1 Partner: 1 Groom: 1

Horse Owner: two (2) accreditations per horse acc. to FEI Passport

Other: coach 1

#### 17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

http://inside.fei.org/fei/your-role/organisers/handbook



#### XII. VETERINARY MATTERS

#### 1.CUSTOMS FORMALITIES

N/A

#### 2. HEALTH REQUIREMENTS

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: N/A
Quarantine period: N/A
Specimen Import Licence applied: N/A

#### 3.NATIONAL REQUIREMENTS

N/A

### 4.PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

#### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.



#### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

## 7.1 PASSPORTS. FEI General Regulations, Art. 137

# For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

# 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE		
Primary Course	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination		
First Booster	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination		
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination		

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.



## 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

## 7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

# 7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

# 8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII

## 8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## 8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <a href="https://inside.fei.org/fei/cleansport/horses">https://inside.fei.org/fei/cleansport/horses</a> for information and details.



## XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA), Art. 22.3.

The ADRHA rules are published on the FEI's website at <a href="http://inside.fei.org/content/anti-doping-rules">http://inside.fei.org/content/anti-doping-rules</a>

## XIV. ADDITIONAL INFORMATION

# 1.THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <a href="https://inside.fei.org/fei/covid-19/return-to-play/policy-tools">https://inside.fei.org/fei/covid-19/return-to-play/policy-tools</a> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, at <a href="mailto:the-latest-ten">the latest ten (10)</a> working days before the event's deadline for Definite Entries.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with Art. 2.1.g) of the Policy, **will be removed from the FEI calendar** in accordance with the FEI General Regulations, Art. 112.3.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

- 1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
- 2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,



- 3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
- 4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

#### 2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### 2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

## 2.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

## 2.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.



Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### 2.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## 2.2 ATHLETES AND OWNERS

## 2.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

## 2.2.2 Additional Liability Information

N/A

#### 2.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

#### 3.PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations, Art. 161-162: <a href="https://inside.fei.org/content/general-regs-statutes">https://inside.fei.org/content/general-regs-statutes</a>

## 4.DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### 5.MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials



as soon as possible and they must be reported to the FEI by the Foreign Judge.

#### 6.ADDITIONAL INFORMATION FROM THE ORGANISER

- Equestrian Australian Dressage rules apply to National competitions
- Art 109.13 GRs: All dogs must be leashed and affixed to a human or stationary object. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue.
- Vehicle Speed limits adhered to at all times
- Conduct outlines on our website

## Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/	As of 16 <sup>th</sup> year	Min 8 y.o.
Grand Prix Freestyle/		
Intermediate II/Intermediate		
A/ Intermediate B		
Prix St. Georges/Intermediate	As of 16 <sup>th</sup> year	Min. 7 y.o.
I / Intermediate I Freestyle		Wiii. 7 y.O.
CH-Y/CDIY/CDIOY	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
CH-Ch/CDICh/CDIOCh	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
CDIAm	As of 26 <sup>th</sup> year	Min. 7 y.o.
	-	Medium tour Min. 8 y.o.
CDIYH	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.



## **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

## **IMPORTANT**

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations, Art. 127-128)

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of	1	2	3	4	From 5 and
Starters					above
1 <sup>st</sup>	33%	33%	33%	33%	All the
2 <sup>nd</sup>		25%	25%	25%	prize
3 <sup>rd</sup>			20%	20%	money
4 <sup>th</sup>				15%	scheduled
Total distributed	33%	58%	78%	93%	must be distributed among all placed athletes.

The amount to be given to each athlete must be stated in the schedule.



## XV. ANNEXES

## 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹:	10035429			
Name*:	Selby			
First Name*:	Fiona			
E-Mail*:	fiona@boneopark.com.au			
Access Rights*:	⊠ Admin²	Consult <sup>3</sup>		
FEI ID¹:				
Name*:				
First Name*:				
E-Mail*:				
Access Rights*:	☐ Admin²	Consult <sup>3</sup>		
FEI ID¹:				
Name*:				
First Name*:				
E-Mail*:				
Access Rights*:	☐ Admin²	☐ Consult <sup>3</sup>		

<sup>1)</sup> If already have an FEI user account.

<sup>&</sup>lt;sup>2)</sup> Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3)</sup> You are just able to consult and download the entries/lists.

<sup>\*)</sup> Mandatory Fields



#### 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page: <a href="https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms">https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms</a>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to <a href="mailto:dressageresults@fei.org">dressageresults@fei.org</a>, in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <a href="https://inside.fei.org/fei/your-role/it-services/xml-format">https://inside.fei.org/fei/your-role/it-services/xml-format</a>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations, Art. 109.6: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.